

**ORDINANCE # 513**

**AN ORDINANCE BY THE TOWN OF ASHLAND CITY, TENNESSEE TO AMEND TITLE 2 OF THE MUNICIPAL CODE BY ADDING CHAPTER 2.**

**WHEREAS**, by the Mayor and City Council of the Town of Ashland City previously passed Ordinance #389 to establish an IT Policy; and,

**WHEREAS**, this ordinance has been given due consideration and change to the policy needs to be made; and,

**WHEREAS**, the Mayor and City Council desire to establish an IT committee to standardize the workstation computers and laptops, and to standardize the city's network servers; and,

**WHEREAS**, the city prefers to pay for capital projects on a current basis and to maintain proper departmental budgeting of all computers and servers; and,

**WHEREAS**, the IT Committee will prepare all IT related bid specifications for purchasing.

**NOW, THEREFORE BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE TOWN OF ASHLAND CITY, TENNESSEE**, that the IT policy has been amended and Title 2, Chapter 2 shall be added to the Municipal Code as follows:

2-201. Creation. The Mayor of the Town of Ashland City will serve as part and shall appoint three or more of the city department heads and any additional full-time city employees he/she sees necessary to serve as an IT Committee.

2-202. Duties and Responsibilities. The IT committee will compile a plan that will be updated on an annual basis during the annual budget process with costs associated for future technology improvement. The committee will see to the needs of the city as a whole and from this point forward all departments are to confer with said committee before purchase of any computers or hardware equipment to include but not limited to printers, scanners and servers to keep with the before said plan. The IT committee will be responsible for the procurement of any needed computers or equipment to maintain effective costs. The IT committee will offer in house training on the usage of new computers and software when applicable.

2-203. Charges/Fees. As the Mayor and Council has always and will continue to be prudent with our public funds through close budget management 100% of the funds for IT improvements will be set aside from the revenues received from our traffic safety school. The cost of traffic safety school shall be set at \$50 (fifty) dollars per attendee.

**BE IT FURTHER ORDAINED**, this Ordinance shall be effective twenty (20) days after the final passage, to the public welfare requiring it.

1st reading 11-13-18  
Public hearing 12-11-18  
2nd reading 12-11-18

  
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Mayor Steve Allen

  
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Kellie Reed, CMFO/City Recorder