

**TOWN OF ASHLAND CITY COUNCIL MEETING MINUTES**

**March 13, 2018**

**6:00 PM at Ashland City Municipal Building  
101 Court Street, Ashland City, Tennessee**

**CALL TO ORDER** at 6:00 PM by Mayor Johnson.

**ROLL CALL**

Present: Mayor Richard Johnson, Vice-Mayor Mr. Steve Allen, Ms. Lisa Walker, Mr. Tim Adkins, Mr. Daniel Anderson, and Mr. Roger Jackson.

Absent: None.

**PLEDGE OF ALLEGIANCE AND PRAYER** – Led by Paul Robert Gupton.

**CONSIDERATION OF AGENDA**

A motion was made by Jackson, seconded by Walker to approve the agenda. All approved by voice vote.

**CONSIDERATION OF MINUTES**

A motion was made by Allen, seconded by Jackson to approve the minutes. All approved by voice vote.

**PUBLIC FORUM**

- A. Hugh Henry Water Adjustment.** Mr. Henry stepped forward and stated he had a leak in his water heater which caused two of his bills to be higher than normal. Mayor stated Mr. Henry's bills were for \$232.78 and \$103.76, but normally averages \$72.61. A motion was made by Allen, seconded by Jackson to adjust Mr. Henry's bills down to an average. Vote on motion: Allen-yes, Jackson-yes, Walker-yes, Adkins-yes, Anderson-yes, and Mayor-yes.
- B. Evelyn Coloma Water Adjustment.** Ms. Coloma stepped forward and stated she was in Colorado and had a water leak in yard. Mayor stated Ms. Coloma's bills were in the amount of \$743.23 and \$324.94, but normally averages \$30.89. A motion was made by Allen, seconded by Anderson to adjust Ms. Coloma's bill down to an average. Vote on motion: Allen-yes, Anderson-yes, Jackson-yes, Adkins-yes, Walker-yes, and Mayor-yes.
- C. Christina Miller Water Adjustment.** Ms. Miller stepped forward and stated she had two leaks, one in the bathroom and one in the kitchen, at her apartment at Sycamore Apartments which caused two high bills. Mayor stated Ms. Miller's bills were in the amount of \$185.56 and \$133.11, but normally averages \$85.75. A motion was made by Allen, seconded by Walker to adjust Ms. Miller's bills down to an average. Vote on motion: Allen-yes, Walker-yes, Anderson-yes, Jackson-yes, Adkins-yes, and Mayor-yes.
- D. Lee Batson Water Adjustment.** Garrett stepped forward and stated he was there to represent Mr. Batson for a water leak in which a pipe burst caused a bill of \$584.76. Mayor stated the average bill is \$38.71. A motion was made by Adkins, seconded by Allen to adjust the bill down to an average. Vote on motion: Adkins-yes, Allen-yes, Walker-yes, Anderson-yes, Jackson-yes, and Mayor-yes.
- E. Dawn McCullough Water Adjustment.** Ms. McCullough stated she had a toilet leak at her home on Bellstreet. Mayor stated Ms. McCullough's bill totaled \$188.42, but normally averages \$95.11. A motion was made by Jackson, seconded by Allen to adjust Ms. McCullough's bill down to an average. Vote on motion: Jackson-yes, Allen-yes, Adkins-yes, Walker-yes, Anderson-yes, and Mayor-yes.
- F. Jennifer Earps Water Adjustment.** Ms. Earps came forward and stated her pipes froze and caused a leak which resulted in three water bills. Mayor stated Ms. Earps average bill is \$35.27. A motion was made by Allen, seconded by Walker to adjust Ms. Earps' three water bills. Vote on motion: Allen-yes, Walker-yes, Anderson-yes, Jackson-yes, Adkins-yes, and Mayor-yes.
- G. Khaliqta Shute Water Adjustment.** Ms. Khaliqta came forward and stated she had a leak which resulted in a high water bill. A motion was made by Allen, seconded by Walker to adjust to an average. Mayor stated Ms. Khaliqta's bills were in the amount of \$179.90 and \$165.72, but

normally averages \$79.52. A motion was made by Adkins, seconded by Allen to adjust Ms. Shute's bills down to an average. Vote on motion: Adkins-yes, Allen-yes, Walker-yes, Anderson-yes, Jackson-yes, and Mayor-yes.

- H. Tom Tomlinson Water Adjustment.** Mr. Tomlinson came forward and stated his pipes had frozen in the crawl space. He further presented a receipt from his landlord showing the repairs have been made. Mayor stated Mr. Tomlinson's bill totaled \$184.58 and normally averages \$66.60. A motion was made by Allen, seconded by Walker to adjust Mr. Smith's bill down to an average. Vote on motion: Allen-yes, Walker-yes, Anderson-yes, Jackson-yes, Adkins-yes and Mayor-yes.
- J. Joe Thornton Water Adjustment.** Mr. Thornton stepped forward and stated he had a high water bill. Mayor stated Mr. Thornton's bill totaled \$173.23 and normally averages \$105.46. A motion was made by Adkins, seconded by Allen to adjust Mr. Dodson's bill down to an average. Vote on motion: Adkins-yes, Allen-yes, Walker-yes, Anderson-yes, Jackson-yes, and Mayor-yes.
- K. Candice Beasley & Amanda Melton Dog Park.** Ms. Beasley came forward and stated she had presented to Lisa Walker last week photographs and would like to propose a dog park at the Preacher Poole Walking Track. She further stated she has volunteers to help set up and donations for fencing. In addition, she feels this would be something good the community can have to look forward to after the recent turmoil. Mayor stated it would be a good idea to get with Tony, look at the ADA compliance, ongoing maintenance, and the matter of the budgeting. Ms. Beasley stated they just need the space. Ms. Noe stated she thinks we need to check with TML for insurance coverage and then need to look at ADA compliance. Ms. Walker then asked Ms. Amanda Melton if she has worked with ADA compliance before. Ms. Melton stated she has worked with ADA compliance in the past and basically there would need to be two handicap parking spaces and the walkway would need to extend to the edge of the dog park. She further stated they have several things lined up already, but would need a letter from the council stating they can use the property. She further explained the various programs, events, and grants for dog parks. Mayor stated we need to do our due diligence and research on our end before the council makes any decisions.
- L. Jennifer Perkins Water Adjustment.** Ms. Perkins came forward and stated she had a leak in the bathroom faucet and toilet, which caused two of her bills to be above average, and would like to request an adjustment. Mayor stated Ms. Perkins bills were for \$174.24 and \$147.28, but her bill normally averages \$66.47. A motion was made by Jackson, seconded by Allen to adjust Ms. Perkins' bills down to an average. Vote on motion: Jackson-yes, Allen-yes, Adkins-yes, Walker-yes, Anderson-yes, and Mayor-yes.
- M. Richard Johnson Water Adjustment.** Mayor asked Vice-Mayor Allen to preside and he stepped down and told the council last year he had a leak, which he thought had been resolved, but had to wind up having some work on his water line. He further stated the leak caused three higher than average water bills. Vice-Mayor Allen stated the bills were in the amount of \$414.28, \$607.12, and \$234.21, but normally averages \$65.69. A motion was made by Jackson, seconded by Anderson to adjust the bills down to an average. Vote on motion: Jackson-yes, Anderson-yes, Adkins-yes, Walker-yes, and Allen-yes.
- N. Jason Hunt Water Adjustment.** Ms. Reed stated she had a water adjustment to present to the council on Jason Hunt's behalf. She further stated Mr. Hunt had come to the workshop meeting to present the adjustment and she told him the public forum is for next week, but she would present the council with the request for the adjustment on his behalf next week. She stated Mr. Hunt turned in paperwork showing a leak in a main line from the road to the house which caused two high water bills. Mayor stated Mr. Hunt's bills are \$73.58 and \$89.91, but normally average \$38.12. A motion was made by Adkins, seconded by Allen to adjust Mr. Hunt's bills down to an average. Vote on motion: Adkins-yes, Allen-yes, Walker-yes. Anderson-yes, Jackson-yes, and Mayor-yes.

## REPORTS

- A. City Attorney.** Ms. Noe stated she has some things on the agenda, but nothing else to report.

## OLD BUSINESS

- A. **Ordinance: Budget Amendment for donation received for Training Tower.** AN ORDINANCE TO ACCEPT A BUDGET AMENDMENT FOR THE 17/18 FISCAL YEAR. Chief Walker stated this was discussed at the workshop meeting last week and is for the money received by the county. A motion was made by Jackson, seconded by Allen to approve the Budget Amendment Ordinance. Vote on motion: Jackson-yes, Allen-yes, Adkins-yes, Walker-yes, Anderson-yes, and Mayor-yes. **2<sup>nd</sup> Reading**
- B. **Ordinance: Rezone North Main from R-3 to R-4PUD.** AN ORDINANCE TO AMEND THE OFFICIAL ZONING MAP OF THE TOWN OF ASHLAND CITY, TENNESSEE, BY REZONING PARCEL 7.00 AND 8.00 OF CHEATHAM COUNTY TAX MAP 49N, GROUP C, LOCATED ON NORTH MAIN STREET AND AT 120 OAK STREET. Ms. Ashley Osman stepped forward and stated she represents the developer and is requesting the property be rezoned from R-3 to C-1 in the front of the property facing Main Street and R-4PUD in the back and she is happy to answer any questions. Mr. Jackson asked if the council is able to do that type of rezone. Ms. Noe responded yes. A motion was made by Adkins, seconded by Allen to approve the budget amendment. Vote on motion: Adkins-yes, Allen-yes, Walker-yes, Anderson-yes, Jackson-yes, and Mayor-yes. **2<sup>nd</sup> Reading**

## NEW BUSINESS

- A. **I.D. Card Machine Contract.** Ms. Reed stated this is the annual renewal of the I.D. Card machine for maintenance purposes. A motion was made by Jackson, seconded by Allen to approve the contract. Vote on motion: Jackson-yes, Allen-yes, Adkins-yes, Walker-yes, Anderson-yes, and Mayor-yes.
- B. **Yeary, Howell, and Associates Annual Audit Contract.** Ms. Reed stated this is the annual renewal for the audit contract. Ms. Noe stated the date of the contract needs to be changed. A motion was made by Walker, seconded by Allen to approve the contract with the change. Vote on motion: Walker-yes, Allen-yes, Adkins-yes, Anderson-yes, Jackson-yes, and Mayor-yes.
- C. **Mowing Bid Award.** Mr. Young stated there was one bid from Mr. Leslie Stewart and it is an approximately five percent increase due to adding the Senior Center and Fire Station II. A motion was made by Adkins, seconded by Allen to approve the contract. Vote on motion: Adkins-yes, Allen-yes, Walker-yes, Jackson-yes, Anderson-yes, and Mayor-yes.
- D. **Comcast Franchise Agreement.** Mayor asked Ms. Noe if she had looked at this agreement. Ms. Noe stated yes, and there are several changes. She further stated she compared the contract to Kingston Springs and Pegram and both of those contracts have 8 hours of programming, but this one does not. She further stated she felt Ashland City should be offered the same. Chief Walker stated the only area in the city that is offered Comcast is Highway 12. Mr. Allen asked if the city can charge for advertisements during that time. Ms. Noe responded no she doesn't think the city would be able to do that, but we would be able to broadcast meetings. Mayor stated he felt this needed to be deferred in order to allow Ms. Noe to research. A motion was made by Allen, seconded by Walker to defer the agreement until next month's meeting. All approved by voice vote.
- E. **Resolution: Fire Prevention Grant.** A RESOLUTION OF THE TOWN OF ASHLAND CITY, TENNESSEE AUTHORIZING THE MAYOR TO APPLY FOR THE FIRE PREVENTION AND SAFETY GRANT. Chief Walker stated this is a five percent match grant is authorization to apply for the grant, but does not necessarily mean the city will be awarded the grant. A motion was made by Allen, seconded by Jackson to approve the Resolution for the Fire Prevention Grant. Vote on motion: Allen-yes, Jackson-yes, Adkins-yes, Walker-yes, Anderson-yes, and Mayor-yes.
- F. **Resolution: Special Election.** A RESOLUTION OF THE TOWN OF ASHLAND CITY, TENNESSEE AUTHORIZING THE ELECTION COMMISSION TO HOLD A SPECIAL ELECTION FOR THE VACANT COUNCIL POSITION IN WARD 3. Ms. Noe stated the charter allows the city to adopt any state law or public act. Further, TCA 6-20-110(b) states that if within ninety (90) days of a vacancy, the vacancy has not been filled by the remaining members then the Mayor shall notify the county election commission within five (5) business days following the passage of the ninety-day period to call a special election. She further stated the council has the option to pass this resolution to add to the general ballot in August or to hold the special election in June. Ms. Walker asked if the election will just be with the two candidates. Ms. Noe stated it will go

through the regular process and open up to new candidates as well. Mr. Adkins stated if the election is held off until August there will be a bigger voter turnout. A motion was made by Jackson, seconded by Anderson to approve the Resolution for the Special Election to be held in August with the general election ballot. Vote on motion: Jackson-yes, Anderson-yes, Walker-yes, Adkins-yes, Allen-yes, and Mayor-yes.

- G. **Resolution: Charter Changes.** A RESOLUTION BY THE MAYOR AND COUNCIL OF THE TOWN OF ASHLAND CITY TO AMEND THEIR CURRENT CHARTER WHICH WAS LAST AMENDED IN 2014 BY THE PRIVATE ACTS OF THE GENERAL ASSEMBLY OF THE STATE OF TENNESSEE. Ms. Noe went over the changes to made to the charter to include the section regarding holding special elections in the event council is unable to reach a decision, and taking out the purchasing section and adding purchasing will be in accordance with state law, but will be passed by resolution. Mr. Jackson asked if a resolution will need to be passed every year for purchasing. Ms. Noe responded no only when there are changes due to state law. A motion was made by Walker, seconded by Jackson to approve the Resolution for the changes to the Charter. Vote on motion: Walker-yes, Jackson-yes, Anderson-yes, Adkins-yes, Allen-yes, and Mayor-yes.
- H. **Ordinance: Allowance for Caretaker Apartments.** AN ORDINANCE TO AMEND THE ZONING ORDINANCE OF THE TOWN OF ASHLAND CITY, BY DELETING SECTION 5.052.1.C.3 UPPER STORY RESIDENTIAL DWELLING AND ADDING A PROVISION FOR CARETAKER RESIDENCES IN COMMERCIAL DISTRICTS IN ASHLAND CITY, TENNESSEE. Chief Walker stated the current exception is for C-1 only and the city planner asked this be changed for consistency. A motion was made by Allen, seconded by Anderson to approve the allowance for caretaker apartments ordinance. Vote on motion: Allen-yes, Anderson-yes, Jackson-yes, Walker-yes, Adkins-yes, and Mayor-yes.
- I. **Ordinance: Budget Amendment.** AN ORDINANCE TO ACCEPT A BUDGET AMENDMENT FOR THE 17/18 FISCAL YEAR. A motion was made by Jackson, seconded by Allen to approve the budget amendment. Vote on motion: Jackson-yes, Allen- yes, Anderson-yes, Adkins-yes, Walker-yes, and Mayor-yes.
- J. **Resolution: Add Rebecca Cohen as a signer to bank accounts.** A RESOLUTION OF THE TOWN OF ASHLAND CITY, TENNESSEE AUTHORIZING SIGNERS TO ALL BANK ACCOUNTS. A motion was made by Jackson, seconded by Anderson to approve the Resolution to add signers to all bank accounts. Vote on motion: Walker-yes, Jackson-yes, Anderson-yes, Adkins-yes, Walker-yes, Allen-yes, and Mayor-yes.
- K. **Resolution: High Visibility Enforcement Grant.** A motion was made by Adkins seconded by Anderson to approve the High Visibility Enforcement Grant. Vote on motion: Adkins-yes, Anderson-yes, Jackson-yes, Allen-yes, Walker-yes, and Mayor-yes.
- L. **Resolution: Tennessee Highway Safety Office Grant.** A RESOLUTION OF THE TOWN OF ASHLAND CITY, TENNESSEE AUTHORIZING THE MAYOR TO APPLY FOR THE TENNESSEE HIGHWAY SAFETY OFFICE GRANT. A motion was made by Allen, seconded by Walker to approve the Tennessee Highway Safety Office Grant. Vote on motion: Allen-yes, Walker-yes, Anderson-yes, Jackson-yes, Adkins-yes, and Mayor-yes.
- M. **Farmland Bid.** Chief Walker stated we only received one bid from the Head Family Farm and it will be a one-year agreement. Further, if the berm project with A.O. Smith goes through and any crops are destroyed A.O. Smith will settle with the farmer. A motion was made by Jackson, seconded by Allen to approve the farmland bid agreement with Head Family Farms. Vote on motion: Jackson-yes, Allen-yes, Anderson-yes, Walker-yes, Adkins-yes, and Mayor-yes.
- N. **Surplus Property Nomination.** Chief Coulon stated Corporal Miller is retiring and Sunday is his last day and this is to surplus his firearm. He further invited everyone to the retirement party for Corporal Miller. A motion was made by Anderson, seconded by Jackson to approve the surplus of the firearm. All approved by voice vote.
- O. **Clint Biggers- Purchase Request.** Mr. Biggers stated he had several items that came in under budget and would like to request to buy a new skid steer, and mini-excavator on state contract. A motion was made by Walker, seconded by Allen to approve the purchase. Vote on motion: Walker-yes, Allen-yes, Jackson-yes, Adkins-yes, Anderson-yes, and Mayor-yes.

**OTHER BUSINESS**

- A. Special Called Meeting County Commission.** Mayor stated he would like to remind everyone of the special called meeting for tomorrow night with the county commission to discuss the CTAS results for the jail and vote for additional funds for the purchase of Leland Station. Mr. Allen asked for the status of the purchase. Mayor stated the Board of Education voted last night, but had a tie vote so it failed; therefore, the county would need to find other funding in order to purchase the property for the Highway Department and Jail.
- B. John Mayfield 5K.** Ms. Walker stated the John Mayfield 5K is on March 24 and asked if the new sweeper has arrived and if the Street Department could use the sweeper prior to the race.
- C. Health Fair.** Mr. Adkins reminded everyone of the Health Fair scheduled for Thursday from 6:00 to 8:00.

**ADJOURNMENT**

A motion was made by Walker, seconded by Anderson to adjourn. Motion passed unanimously by voice vote. Meeting adjourned at 7:08 p.m.

  
RICHARD JOHNSON, MAYOR

  
KELLIE REED, CITY RECORDER