

## Event Committee Meeting Minutes

April 8, 2019

Present: Melissa Womack, Lisa Walker, Anita Justice, Scott Sampson, Jamie Winslett, Adrian Johnson, Janie Binkley

Absent: Chief Walker

Guest: Kellie Reed

MOM Budget: Melissa called the meeting to order. She recognized Kellie to discuss what money is available for the committee to use now. Currently there is \$1,196.01 available for use until new budget year starting July 1st. Kelli will need a printout of starting point and what is needed for July 1, 2019.

SPONSORSHIPS: Scott presented cutout patterns for plywood instruments. Suggestion is to get sponsors who will decorate these for display. No definite decision was made as to how this project will work.

Janie is working with two companies to get quotes for flags to hang on the downtown light poles.

She has received a response from Craig at Flag World in Franklin. He thinks the flags that are up look like 36" x 18". For a heavyweight vinyl 18 oz. banner, double sided for 15 pieces would be \$59.00 each.

Janie is checking with Sandy at the Mayor's office for the size they have up. She will get back to us.

Walmart as sponsor: Melissa checked and they will need to go through corporate.

T-SHIRTS. Jamie checked with the person who did shirts for PTO and they are no longer in business.

Lisa has checked with Susie Dietsch. Lisa will continue to work with Susie for the shirts

Scott checked with Mr. T's and his charge is prohibitive.

MUSICIANS AND STAGE. Melissa reported that the cost has changed to \$6165.

Scott indicated the stage person is Mike Hawkins.

ADVERTISING. discussed new ways to advertise. Janie checked with Ricky Jennette about the monitor in Whitt's which has rolling ads. Rick says he allowed a company to put that up and he will get the contact information for us.

CHILDREN'S AREA: Suggestions for this area include face painting, pumpkin painting, balloon art, needle in the haystack. Please provide ideas for children entertainment.

VOLUNTEERS: Melissa spoke at a Civitan meeting and the Cheatham County Coalition about volunteering. Information was passed out at the high school.

Volunteers will need to be available from 7:00 to 9:00 AM to help vendors set up and from 6:00 PM to 8:00 PM for tear down, help clear the courthouse lawn.

It was suggested that volunteers sign a "Fault Harmless Agreement".

Regular committee meeting adjourned.

GeorgeAnne Raines, Mary and Mike Glasgow came for the volunteer meeting at 6:00 PM. They were advised of hours to be available and the chores that will need to be done.

Help unload and set up tents

Pick up trash

Empty trash cans

Make sure musicians have water

Bathroom checks

Clear trash from courthouse lawn

Take Pictures

Anita will check with Claudette Fizer regarding the boycott troops.

Cones will be put out the evening before and names will be put on cones during early morning set up.