



VENDOR# _____

TYPE _____

TOWN OF ASHLAND CITY, TN
Community Together on the Cumberland Vendor Application (No Fee)
October 10, 2020 - 10:00 am - 4:00 pm

Space is limited and the Town of Ashland City Events Committee reserves the right to disapprove & limit vendors at anytime. Please submit application by September 1, 2020. No mobile distribution is allowed at this event. Food trucks must be permitted by the Town of Ashland City. Questions email events@ashlandcitytn.gov.

City Use Only: Date application received: _____
Date application sent to Events Committee: _____
Date entered into Spreadsheet: _____
Date vendor subscribed to email list: _____

Vendor Information: Type of Vendor, please mark the description(s) most closely describing your booth:

Craft___ Food ___ Non-Profit___ Direct Sales___ Food Truck___ Political ___ Business ___ Farmers Market___
Children's Activity ___

If food vendor/truck and need electricity: 220 Volt _____ or 110 Volt _____ *See info page 2

Primary Contact Name: _____

Name of your booth for advertising: _____

Specific Items to be sold: _____

Address: _____

City: _____ State: _____ Zip: _____

Primary Contact Phone Number: _____

Email address is required: _____

Website: _____ FaceBook: _____

Instagram: _____

The event committee and the Town of Ashland City will hold no responsibility for loss or damage to you or your property during this event. This signed agreement relieves the said parties of any such liability. I understand the rules and agree to abide by this agreement.

SIGNED: _____ DATE: _____

NOTE: Email is the method we will use to communicate with you.

- Disc Golf Tournament will be held at J. C. Preacher Poole Park.
- Food truck guidelines: . https://www.ashlandcitytn.gov/sites/default/files/fileattachments/building_amp_codes/page/1671/ordinance_503_mobile_food_vending_rules_and_application.pdf
- Vendors are responsible for tent, tables, chairs, covers. Please make an effort to decorate your space to look inviting for this event.
- All tents should be weighted down to prevent flying canopies during wind gusts. Please make sure you secure your tent before the event starts.
- Electricity will only be provided to food vendors on first submitted 8 applications. Electricity is limited. Generators are welcome.
- No smoking under pavilions or other designated festival areas.
- Vendors are responsible for clean up of their booth area during and at the end of the event.
- Check in and set up is from 7:00 am - 9:30. You will be notified in email when to arrive.
- Vendors will not be permitted to set up after 9:30 a.m. Late arrivals will not be able to enter the event area!
- Vendor parking will not be permitted around the Chris LaCrosse pavilion unless you are a Farmers Market vendor. All vehicles will be clear of the grounds & pavilion by 9:30 to avoid congestion. There will be designated parking for vendors.
- Take down will start at 4:01 pm.
- This is a rain or shine event. It will be cancelled upon direction of Ashland City Fire Department due to inclement weather.
- The Town of Ashland City will be closely monitoring festival guidelines at the time for the State of TN due to Covid 19. It will be cancelled if deemed necessary.

Please complete the application. Return one of the 4 ways listed below:

1. Submit your application online. <https://www.ashlandcitytn.gov/community>
2. Mail to: The Town of Ashland City
Attention: Events Committee/Community Together on the Cumberland
PO Box 36
Ashland City, TN 37015
3. Scan by email to events@ashlandcitytn.gov
4. In person: deliver to City Hall at 101 Court Street, Ashland City

City website: www.ashlandcitytn.gov

City FaceBook: <https://www.facebook.com/AshlandCityTNEvents/>

City Instagram: @TownofAshlandCityTn

Email: events@ashlandcitytn.gov

Thank you!

Ashland City Events Committee

Steve Allen, Mayor
Melissa Womack, Chair
Lisa Walker, Co-Chair/Council
Janie Binkley, Community Representative
Adrian Johnson, Community Representative
Anita Justice, City Staff
Scott Sampson, City Staff
Jami Winslett, City Staff