



## TOWN OF ASHLAND CITY WORKSHOP MEETING MINUTES

August 6, 2019

6:00 PM at Ashland City Municipal Building  
101 Court Street, Ashland City, Tennessee

**CALL TO ORDER** at 6:00 PM by Mayor Allen.

### ROLL CALL

Present: Mayor Steve Allen, Ms. Lisa Walker, Ms. Alwilda Binkley, Mr. Tim Adkins, Mr. Roger Jackson and Mr. Chris Kerrigan

### ABSENT

Vice Mayor Daniel Anderson

### CONSIDERATION OF AGENDA

A motion made by Mr. Tim Adkins, seconded by Ms. Lisa Walker to approve the August agenda as typed. Motion passed unanimously by voice vote.

### CONSIDERATION OF MINUTES

A motion made by Mr. Tim Adkins, seconded by Mr. Roger Jackson to approve both sets of July minutes as typed. Motion passed unanimously by voice vote.

### CITY ATTORNEY'S REPORT

None

### REPORTS

#### A. Department Heads.

- a. **Fire, Codes and Life Safety Department.** Chief Walker stated they are busy on all sides, no planning committee meeting last night, but two items were on the Board of Zoning Agenda.
- b. **Police Department.** Chief Kenny Ray mentioned being busy with triathlon.
- c. **City Court.** Ms. Anita Justice stated everything is business as usual.
- d. **Parks.** Mr. Scott Sampson stated 497 registered for the triathlon and 470 actual participated. He also informed council the golf disc course began being installed and should be completed within 3 weeks. He stated the filming of the movie has started.
- e. **Senior.** Ms. Melissa Womack stated the center has been busy, summer event last week and they hope to advertise for new position soon. She informed of 54 going to Maine for 9 days on the 17<sup>th</sup>. Further, event committee has been busy with 160<sup>th</sup> Celebration and Music on Main.
- f. **Recorder.** Ms. Kellie Reed stated she has several items on the agenda, receiving calls on the Christmas Parade and she has been working on the new website and should have it ready in 3 to 4 months.

### OLD BUSINESS

- A. **A.O. Smith Berm Discussion:** Chief Walker stated this would be a vote next week. Mr. Kerrigan questioned if A.O. Smith will be coming to talk again. His biggest concern is aeration & mosquitos but feels it will be an asset eventually. He also questioned if A.O. Smith will be responsible for the lake and time limit of responsibility. He encouraged all of council to go and check out the view of the river and the bluff. Ms. Binkley is concerned with the mosquitos too. Mr. Jackson questioned if the public could get to the bank of the river or could we gravel to the river later. Chief Walker reminded council that it was possible to get access to bridge and walk way. He also stated Mr. Sampson has money in budget to cover an engineer for the bridge. Ms. Reed informed there are grants available for trails.
- B. **Ordinance: Amend Title 16 Chapter 1 Section 16-114: Sidewalks:** Ms. Reed stated second reading to change sidewalk ordinance with changes from Ms. Noe. She informed the changes will be on next week's copy and this is the same as voted on last time.
- C. **Ordinance: Amending Budget Ordinance #525 (Certified Tax Rate):** Ms. Reed stated second reading on lowering the certified tax rate to amount presented by Comptroller and Assessor's office.

### NEW BUSINESS

- A. **GNRC Contract Amendment 1 Tennessee Housing Development Agency:** Ms. Reed informed

contract between the city and GNRC for federal housing agreement. She also stated we have three homes currently in the remodeling process and this will extend the time to make contract official.

- B. **GNRC On-call Planning Agreement:** Ms. Reed stated this is an agreement to work with the city planner and Ms. Noe has it to review.
- C. **Parman Energy Group Agreement:** Ms. Reed stated this is an agreement that was submitted by Burt Adcock, need more information from him to know the specifics. Mr. Jackson stated it looks like the diesel tank, equipment value loaned to use for buying fuel.
- D. **Johnson Controls Agreement (Police Department Air Conditioner):** Chief Ray stated this is part of his budget to add more returns due to humidity. He informed three on state contract were contacted and only one gave estimate. He stated they would use the same unit, slow the fan and run more to garage and records room. Chief Walker informed of a lot of molding paper in the record's room because it went through the flood. Ms. Walker questioned if cleaned after flood. Ms. Reed stated it was professionally cleaned. Chief Walker suggested amending to get a cost to cover city halls record room.
- E. **CEC Engineering Agreement Bicentennial Trail Bridge Handrail Design:** Mr. Sampson stated this is a proposal to fix the handrails. Mr. Kerrigan questioned if we have done anything with the other stuff. Mr. Sampson stated no. Mr. Jackson asked if we have to put money out. Mr. Sampson stated money is in budget for engineering fee because we are not compliant.
- F. **CEC Engineering Agreement Bicentennial Trail Chapmansboro Crossing:** Mr. Sampson stated behind Borders Hotel over Chapmansboro Road to figure out best way to connect. Mr. Jackson questioned what would we do if no trail. Mr. Sampson stated this would tie it all together. Ms. Reed stated grant eligibility and we could do more 5K's without closing roads.
- G. **ATA Audit Agreement:** Ms. Reed stated this is an agreement with an auditing company to look at all technology needs, where we are lacking, where we are at with change in administration, inventory and security. Ms. Walker questioned if Senior Center would be included. Ms. Reed stated this will cover all city departments. Mayor Allen stated the new IT person will begin next Monday.
- H. **BMI Music Licensing Agreement:** Ms. Reed stated this is an agreement to play music at any city event, annual agreement. Ms. Womack stated event committee paid for it last year, and is required to have live entertainment and it parks turn to pay. Ms. Reed stated this allows city to play any music, anywhere in the city.
- I. **Filming Agreement:** Ms. Reed stated this is for filming of a movie within the city that Ms. Noe has reviewed. She also informed all approved the event permit in the department head meeting.
- J. **Resolution: Official Newspaper:** Ms. Reed stated this is to change to the Exchange for the official newspaper and we will save significant on advertising cost.
- K. **Ordinance: Hotel Motel Tax:** Ms. Reed stated need to replace number and once approved with two readings, we can start collecting from current hotels and all funds will be marked tourism.
- L. **Assistance with Bi-Centennial Trail from Army National Guard:** Mr. Sampson stated six officers from the Army National Guard met with us. He informed they would build roads, take our rails and ties and provide labor and machines to build as long as we provide material. Ms. Binkley asked if this has went before the Rail Authority. Mr. Sampson stated Mayor McCarver gave permission to do whatever we wanted to do. Chief Walker stated same ones that helped after the 2010 flood.

## **SURPLUS PROPERTY NOMINATIONS**

- a. **Water & Sewer Department** – Ms. Reed and Mr. Thomas Royal presented the following items:
  - 1. **Ford Sewer Jet Truck** – barely operable
  - 2. **LOCOSC Scale** – shut down during flood
  - 3. **Grasshopper Lawnmower** – 51 inch, frame bent
  - 4. **Sampler** – water sampler damaged during flood
- b. **Public Works Department**
  - 1. **Perkins 900 Series Diesel Engine** – replaced with street sweeper
- c. **½ Water and Sewer and ½ Public Works Departments**
  - 1. **HP Design Jet T1100 Printer for plans** – in closet
  - 2. **HP Office Jet Pro Printer** – not working
  - 3. **Toshiba Computer Desktop** – not working
  - 4. **Kenwood Truck Radios** – frequency no longer works
  - 5. **Kenwood Handheld Radios** – frequency no longer works
  - 6. **5 Gateway Laptop Computers** – in closet for several years
- d. **General Government**
  - 1. **Tennessee Waltz Property - .10 acres** – Mayor Allen stated property is across street from public works that connects to IES. He stated we should surplus to put it out for bid. He stated Mr. Potts is interested in putting bid in for it and buy if council is interested in purchasing. Chief Walker stated he

is the only person that could benefit from it.

**EXPENDITURE REQUESTS:**

- a. **Police Department: 2-2020 Ford Utility Vehicles** – Chief Ray stated he needed a purchase order to order the vehicles and they will arrive around November. He also stated Ford has raised the price a little this year.

**OTHER BUSINESS**

- A. **New IT Employee** – Ms. Walker questioned if he will have a car to travel to all of the offices. Chief Walker stated he will be working under the direction of the IT Committee and we are working on a car. He also stated Mr. Jason Cannon would stay on a couple of weeks to work with him and Derek. Ms. Reed stated he would work with the auditor to make a list of what we are deficient in and get a full report.
- B. **Police Reserves** – Mr. Jackson suggested we pay a little to the reserves. Chief Ray stated the budget covers paying for a vest but not for a salary. Mr. Jackson stated he thought we had agreed upon it a while back. Chief Ray said it would be good to pay them because they are constantly running for us, we do pay them for the triathlon and Summerfest. Mr. Jackson said that will not be that much money if we are already paying them for those.
- C. **Forest Street** – Mr. Jackson questioned where are we with Sessions Paving. Mayor Allen stated they told us this morning it would be next week, and I have asked Ms. Noe to get in touch with Piedmont's legal representatives because of the disgusting mess. Ms. Walker reminded it would be fair week soon. Mr. Jackson stated only part of Riverbluff is bad coming up out of the water, the rest looks good so we could save money and just fill the holes next to the asphalt. Ms. Binkley talked to her neighbor who had talked to a worker that said they have to lay another line. Mayor Allen stated our ordinance say they have to fix it.

**ADJOURNMENT**

A motion made by Mr. Jackson, seconded by Mr. Kerrigan to adjourn. Motion passed unanimously by voice vote. Meeting adjourned at 6:50 p.m.

  
MAYOR STEVE ALLEN

  
CITY RECORDER KELLIE REED, CMFO, CMC