

TOWN OF ASHLAND WORKSHOP MEETING MINUTES

March 6, 2018

6:00 PM at Ashland City Municipal Building
101 Court Street, Ashland City, Tennessee

CALL TO ORDER at 6:02 PM by Mayor Johnson.

ROLL CALL

Present: Mayor Richard Johnson, Vice-Mayor Steve Allen, Ms. Lisa Walker, Mr. Roger Jackson, Mr. Daniel Anderson, and Mr. Tim Adkins.

ABSENT

None.

CONSIDERATION OF AGENDA

Mayor Johnson stated there are some changes to the agenda, add Resolution: adding Rebecca Cohen as signer to bank accounts, Resolution: High Visibility Enforcement Grant and Resolution: Tennessee Highway Safety Office . A motion made by Ms. Lisa Walker, seconded by Mr. Daniel Anderson to approve the March agenda as typed. Motion passed unanimously by voice vote.

CONSIDERATION OF MINUTES

A motion made by Mr. Adkins, seconded by Ms. Walker to approve the February minutes as typed. Motion passed unanimously by voice vote.

REPORTS

A. Department Heads.

- a. **Fire, Codes and Life Safety Department.** Chief Walker stated the busy trend continued through February having over one hundred calls. In addition, the recruits are having hazmat training. On the codes side of things, there are several houses going up and numerous phone calls about new businesses.
- b. **Police Department.** Chief Coulon reported the department is losing two officers: Jason Miller is retiring and Tyler Temple is going to another department.
- c. **Court Department.** Ms. Justice reported everything is business as usual and she does not have anything to report.
- d. **Parks Department.** Mr. Young reported that all sports have started at the park. Also, the Blue Herron contract is not on the agenda but the contract needs to be renewed.
- e. **Senior Center.** Ms. Womack stated everything is business as usual and she does not have anything to report.
- f. **Water and Streets Department.** Mr. Biggers reported catching up on water taps and still trying to fill the position at the water department. Further, there was wreck today involving the trailer in which nobody was hurt but most likely will need a new trailer.
- g. **Mayor's Assistant –** Mrs. Cannon reported the census count is 5,226 and the paperwork was turned in last Thursday. Ms. Lisa Walker asked for an update on the farmer's market. Ms. Cannon responded there will be a plant sale in April at the farmer's market and the opening date is May 12th, which will be in front of the court house. Ms. Walker inquired about the Main Street project. Ms. Cannon stated the flags are up, but the signs need to be changed out and all invoices need to be turned in by April.
- h. **Recorder Office-** Ms. Kellie Reed reported the office is busy as usual and she has several upcoming meetings to attend this month. Also, she attended the TCRS meeting today and will have the paperwork on the agenda next month.

- B. **Strategy Session Update.** Ms. Melissa Womack reported Allen Nicholson, Brian Stinson and I, have been working on getting addresses together to mail out invitations to business owners and builders to host a meeting. Further, would like to appoint committee for business strategy to whom shows interest at the meeting.

OLD BUSINESS

- A. **Ordinance: Budget Amendment for Donation Received for Training Tower.** Chief Walker stated the money was received from the county for the training towers.
- B. **Ordinance: Rezone North Main Street from R3 to R-4PUD.** Chief Walker stated this will be the 2nd reading.

NEW BUSINESS

- a) **ID Machine Contract.** Ms. Sandy Cannon stated this is an annual contract renewal for the ID cards.
- b) **Yeary, Howell and Associates Annual Audit Contract.** Ms. Kellie Reed stated this is our annual audit contract.
- c) **Comcast Franchise Agreement.** Ms. Kellie Reed informed the council this agreement was sent in February and Ms. Jennifer Noe has not had a chance to review agreement. Further, Ms. Noe will review this before the council meeting.
- d) **Resolution: Fire Prevention Grant.** Chief Walker stated this is another FEMA grant where the Fire Department has submitted an application for a safety trailer.
- e) **Resolution: Special Election.** Ms. Jennifer Noe informed the council that the charter states in section 47, allows the city to adopted any Tennessee State law. Further, the council is advised to pass resolution for special election to fill remaining term a Gary Norwood chair.
- f) **Resolution: Charter Changes.** Ms. Kellie Reed stated Ms. Jennifer Noe and I went through the charter and made some changes. The first change would add the special election if the council is unable to come to agreement on vote in council member. Secondly, completely take out purchasing and adopt the State of Tennessee purchasing laws. Ms. Jennifer Noe stated another option instead of the special election the council could leave it to the Mayor discretion. Also, added if a citizen own property in the city limits, are able to vote in the city election. Ms. Noe informed the council it would be easier to follow the State law with purchasing since they stay updated with necessary changes.
- g) **Ordinance: Allowance for Caretaker Apartments.** Mr. Allen Nicholson stated this property is C-1 now and Rick Gregory recommend taking this back to planning to change this property to C-2.
- h) **Ordinance: Budget amendment.** Ms. Kellie Reed stated this budget amendment is to allocate \$590,000.00 for the FEMA training tower grant. Further, this project will be completed by the end of this fiscal year.
- i) **Resolution: Add Rebecca Cohen as Signer to Bank Accounts.** Ms. Kellie Reed stated this will be for back up signer if other signers are out of town and must be passed by resolution as per the charter.
- j) **Resolution: High Visibility Enforcement Grant.** Ms. Kellie Reed stated this is to accept the contract if awarded the grant of \$5,000.00.
- k) **Resolution: Tennessee Highway safety Office.** Chief Walker stated applying for non-match grant, which requested \$10,000. If the city is awarded the grant, the Fire Department will purchase CPR mannequins and child safety seats.

OTHER BUSINESS

Mr. Gary Binkley addressed the council informing them the county will have a code issue workshop on Monday at 6:30 p.m., the jail Workshop on March 14th at 6:00 and special called meeting at 8. Mr. Binkley offered the council the opportunity to be represented by the city in regards of the Leeland Station proposal. If the council has any ideas for property for the new jail, call and he will be happy to bring ideas to the commission.

Jerome Terrell with Economic Development updated the council about the possibility of the new port coming.

ADJOURNMENT

A motion made by Mr. Anderson, seconded by Vice Mayor Allen to adjourn. Motion passed unanimously by voice vote. Meeting adjourned at 6:54 p.m.


RICHARD JOHNSON, MAYOR


KELLIE REED, CITY RECORDER