

TOWN OF ASHLAND WORKSHOP MEETING MINUTES

June 5, 2018

6:00 PM at Ashland City Municipal Building
101 Court Street, Ashland City, Tennessee

CALL TO ORDER at 6:02 PM by Mayor Johnson.

ROLL CALL

Present: Mayor Richard Johnson, Ms. Lisa Walker, Mr. Tim Adkins, Mr. Roger Jackson, Mr. Daniel Anderson and Vice Mayor Steve Allen

ABSENT

None

CONSIDERATION OF AGENDA

Mayor Johnson informed of a change to the agenda on item number 6f, NFPA 17A to NFPA 96B and to remove item number 6h from the agenda. A motion made by Vice Mayor Allen, seconded by Mr. Adkins to approve the May agenda as typed. Motion passed unanimously by voice vote.

CONSIDERATION OF MINUTES

A motion made by Vice Mayor Allen, seconded by Ms. Walker to approve the May minutes as typed. Motion passed unanimously by voice vote.

REPORTS

A. Department Heads.

- a. **Fire, Codes and Life Safety Department.** Chief Walker stated they are busy with calls: two men were sent to Kingston Springs to help with an investigation at Lovers Leap and the recruit class is working Summerfest. Further, codes seem to be experiencing the calm before the storm and the new employee, Tom Ponder will begin on Monday. He is currently an employee for the County. In addition, they plan to hire another employee in codes in July and this is just in time with Ashland Farm inspections starting next month.
- b. **Police Department.** Chief Coulon stated they are busy with accidents. In addition, he sent 3 officers to Dickson to search for a suspect, two officers will be out of school on June 22nd, and two more will leave for school in July.
- c. **Senior Center.** Ms. Womack reported the picnic was a big success and there have been 48 new members since May 1. Further, members complain about the space but we do not turn anyone away. She further explained funding by GNRC means you cannot request a membership fee and cannot force anyone to pay. Ms. Walker suggested the Rite Aid building as the new Senior Center. Mr. Mayor informed of a request of money from County. Ms. Womack stated the budget committee turned down the request, but some commissioners spoke of support under the donations line item. Mr. Gary Binkley invited everyone to the county budget hearing continuance meeting on Wednesday at 5 pm.
- d. **Water and Streets Department.** Mr. Biggers informed the council the city received a TDEC score of 98. Further, there is a new sign for Public Works in front of the Public Works Building and the new signs for the city will be similar to this one. He also stated the company doing the camera of the sewer system has found several problems.
- e. **Mayor's Assistant** – Ms. Cannon informed Open Enrollment is scheduled for this week, she is working on a new codes position, and the engineering grant from TDOC for ADA compliance and the street plans. She suggested the LaCrosse dedication should take place before workshop or the council meeting next month at 5:30 pm. She would like to serve punch, cookies and ask the Mayor say a few words.
- f. **Court** – Ms. Justice reported everything is business as usual.

OLD BUSINESS

- A. **Comcast Franchise Agreement-** Mr. Mayor stated Ms. Jennifer Noe will make changes for next week.
- B. **Ordinance: 18-19 Budget** – Mayor instructed a 2% increase in salaries across the board unless MTAS has additional ones. Mr. Jackson asked if employees were happy with the extra money for insurance benefits. Mayor Johnson stated most were happy after the meetings. Chief Walker stated that his employees with family benefits appreciate the extra help.

- C. **Ordinance: Food Trucks** – Chief Walker stated there are no changes unless council sees something, and they may add propane item later.

NEW BUSINESS

- A. **Fire Station II. Bid** – Chief Walker stated there is currently \$50,000 in the budget to cover the cost of the metal roof. From storm damage a couple of years ago, insurance paid \$30,000 and we added \$20,000. Two years later, the prices have gone up. He suggests waiting until after July 1 to reject the bid for lack of funds. Roof has been patched and not leaking. Council suggested calling more people.
- B. **Certificate of Compliance for Wine – Food Lion**. Chief Coulon stated everything looked good.
- C. **Ordinance: Amend Title 12, Chapter 1 Section 12-104: Adding Demo Fee**. Chief Walker stated this will add the wording for the demo fee that was left out even though the fee has been charging for years.
- D. **Ordinance: Amend Title 18, Chapter 1: Section 18-104, 18-105, and 18-106: Usage Fees**. Chief Walker informed that he, Mr. Biggers and Mayor Johnson met to discuss tap fees. Tap fees were increased to \$3000 for water and \$3000 for sewer. Developers feel that if they lay the line in a new subdivision it is unreasonable to pay \$6000. It was determined if the developer is laying the line they should pay \$1500 capacity fee and \$1500 tap fee. Mr. Jackson asked if city would still be inspecting it for approval. Mr. Biggers stated they would still need to send to TDED.
- E. **Ordinance: Water Rate Increase**. Mayor Johnson stated this is the yearly 3% rate increase to keep up with the operation cost.
- F. **Ordinance: Amend Title 12, Chapter 1: Adding NFPA 96B for Food Truck Inspections**. Chief Walker stated he and Allen Nicholson attended a class that highly recommended adopting this in order to inspect cooking equipment on food trucks.
- G. **Resolution: 2017-2018 Water Write-offs**. Mayor Johnson informed council this is the yearly listing of unpaid water accounts and we remove these accounts from the books as uncollectable. He further stated to notice the write off amount is steadily decreasing each year and the phone calls have helped.

SURPLUS PROPERTY NOMINATIONS

- a. **City Hall Pool Car**
- b. **2010 Dodge Charger Patrol Car**
- c. **2 portable generators (military surplus items)**
- d. **Generator Set (military surplus item)** Chief Coulon stated the fire department has taken ownership of this item. Mayor Johnson instructed to remove this item from surplus property.

OTHER BUSINESS

- a. Ms. Walker inquired about the election process for the new council member. Mayor Johnson stated people have until June 21st to file a petition to be on the ballot in August, currently Kerrigan is the only one to have done so. Ms. Walker suggested advertising it.
- b. Ms. Walker asked Ms. Cannon how the Farmers Market was going. Ms. Cannon informed of new vendors and stated most customers arrive between 6 pm and 7 pm. She also stated there is a need to educate the public on what is in season, currently have 3 farms with produce. Four local farms sell produce on Sunday mornings in Clarksville, so that is why we are doing Saturday nights.
- c. Ms. Walker questioned the amount of trash on the streets in Ashland City and do we work with the county to schedule roads to be cleaned by the inmates. Mr. Gary Binkley instructed everyone to give him a list of streets that need to be cleaned. A discussion about the number of inmates picking up trash and the days that they actually pick up has decreased due to inmates failing drug tests. Chief Walker stated codes goes out and look for problems on Wednesdays and the city is looking much better.

ADJOURNMENT

A motion made by Mr. Jackson, seconded by Mr. Anderson to adjourn. Motion passed unanimously by voice vote. Meeting adjourned at 7:44 p.m.


RICHARD JOHNSON, MAYOR


KELLIE REED, CITY RECORDER