

TOWN OF ASHLAND CITY WORKSHOP MEETING MINUTES
November 6, 2018
6:00 PM at Ashland City Municipal Building
101 Court Street, Ashland City, Tennessee

CALL TO ORDER at 6:00 PM by Mayor Johnson.

ROLL CALL

Present: Mayor Richard Johnson, Vice Mayor Steve Allen, Ms. Lisa Walker, Mr. Roger Jackson, Mr. Daniel Anderson, Mr. Tim Adkins and Mr. Chris Kerrigan

ABSENT

None.

CONSIDERATION OF AGENDA

A motion made by Vice Mayor Allen, seconded by Mr. Chris Kerrigan to approve the November agenda with corrections to remove Hampton Inn Traffic Signal, Height Restriction Change, and Ordinance: Amending IT Policy/Traffic School Fees and further, adding Water Tank Agreement with Cheatham County. Motion passed unanimously by voice vote.

CONSIDERATION OF MINUTES

A motion made by Vice Mayor Allen, seconded by Mr. Tim Adkins to approve the October minutes with change of Walk to Walker. Motion passed unanimously by voice vote.

REPORTS

A. Department Heads.

- a. **Fire, Codes and Life Safety Department.** Chief Walker stated the planning meeting was last night, they are busy in fire and had a good creek rescue with the help from the police department and the sheriff's department. He further stated they are doing a burn at the training tower soon.
- b. **Police Department.** Chief Coulon stated there are three items on the agenda that can pass until next week.
- c. **Court Department.** Ms. Anita Justice stated business as usual.
- d. **Parks –** Mr. Scott Sampson thanked everyone for attending the Trail Connector Grant ribbon cutting. Mr. Roger Jackson inquired as to a playground at the connector site and the floor type. Mr. Sampson stated is working on it and possibly a floor too.
- e. **Water and Streets Department.** Mr. Clint Biggers informed of TDOT stating the culvert repair at McDonalds is dependent on funding awarded in April 2019 and repair may start in May 2019 based on contractor schedule. Mr. Jackson stated the city was advised not to drive a pickup over it because it is in bad shape. Mayor Johnson stated culverts at Marrowbone Creek and Kangaroo all needed cleaning out. Mr. Biggers stated he would call about cleaning out culverts, he had mentioned waiting until McDonalds had been repaired to clean them out. He further stated he had received the new boom tractor, the bridge is up at Chestnut and sides would be added soon, working on sewer and water taps and they are getting ready to hang Christmas lights.
- f. **Mayor's Assistant –** Ms. Sandy Cannon stated working on Christmas events, the parade will be 4 pm instead of 6 pm, Thanksgiving dinner on the 20th and Christmas Dinner on December 13th.
- g. **Recorder –** Ms. Reed stated working on longevity and fire fighter incentive pay in addition to normal payroll with a Holiday week. Ms. Lisa Walker asked if anyone had called to pay over the phone with the new Tyler system and how was it working. Ms. Reed stated she paid her bill using the system this month and others have paid this way.

OLD BUSINESS

- A. **Strategy Session Update –** Ms. Sandy Cannon informed council to read the attached goals and action item sheet.
- B. **Ordinance: Budget Amendment –** Ms. Reed stated this is the second reading. Mr. Jackson stated he would like more detail in the budget amendments.

NEW BUSINESS

- A. **Apple Developer Program Agreement.** Chief Coulon stated this can pass until council.
- B. **Schematic Design Fee Proposal Agreement.** Ms. Reed stated this is for the city hall design. Mayor Johnson stated this includes the fire hall and was talked about at the budget meeting, everyone is aware of the cost.
- C. **CEC Bridge Engineering Agreement.** Ms. Reed stated this is for the bridges on the trail and evaluation. Mr. Jackson questioned if it is to condemn or something? Mayor Johnson stated insurance carrier said city had to do it.
- D. **CSR ADA Engineering Agreement.** Ms. Reed stated this is for the ADA development was presented at budget. Mayor Johnson informed that Brian Stinson presented the information. Mr. Adkins questioned if we would remove some of the parks. Mayor Johnson stated if we choose to abandon some of the parks, yes they would remove those.
- E. **NASPO Agreement.** Chief Coulon stated this can pass until council.
- F. **Jason Cannon Contract.** Chief Walker suggested passing until next week after Jennifer Noe reviews. Mr. Jackson questioned if it was expected to vote on next week with no information. Chief Walker stated IT met on several projects and realized a need for additional IT hours, looking to add 4 hours to every week.
- G. **A. O. Smith Contract.** Mayor Johnson stated Jennifer Noe would discuss next week due to lawyers still talking. Mayor Johnson instructed Ms. Reed to contact Jennifer Noe and have something to council for review. He also stated it is mostly clean up.
- H. **Summerfest Carnival Contract.** Mr. Sampson received two quotes. Mayor Johnson explained the one from last year is 20% from first dollar; new one first \$30,000 belongs to carnival, 15% at \$30,001. Mr. Jackson recommends same as last year.
- I. **Water Tank Agreement with Cheatham County.** Ms. Reed stated Jennifer Noe would discuss next week. Mr. Clint Biggers stated the county would like to pay 40% of each invoice instead of a lump sum up front. Mayor Johnson inquired as to two readings and Ms. Kellie Reed informed this only requires one.
- J. **Hampton Inn Traffic Signal – Removed from Agenda**
- K. **City Hall Appraisal Discussion.** Ms. Reed stated this is the same company who performed the appraisal of the Tucker Empson Building which cost \$3800 so it should be about the same to appraise this building. Mayor Johnson stated we must have a number to sell. Mayor Johnson instructed Ms. Kellie Reed to contact them.
- L. **Police Department Air Conditioning Discussion.** Chief Coulon stated this can pass until council.
- M. **Height Restriction Change – Removed from Agenda**
- N. **Oakwoods on Main R4-PUD Plan Update.** Chief Walker stated a minor change at planning, density same as before, retails same, same parking but changing from town homes to single-family homes. He further stated they would look similar to Turner Street. Mr. Jackson informed that they did not request individual homes. Mr. Anderson stated they are better as an individual.
- O. **Ordinance: Amend Title 2 by adding Chapter 2.** Ms. Reed stated Chapter 389 passed IT policy amending \$5 increase to traffic safety school. She informed this increase would be earmarked to IT. Ms. Anita Jackson stated with the increase the total could not be more than the county cost.
- P. **Amend Title 6 Chapter 2: 6-203.** Mr. Mayor stated take out inmates.
- Q. **Ordinance: Amend Title 8 Chapter 2: 8-203 & 8-205.** Mayor Johnson stated this is to change the start time of beer sales to 10 am on Sundays. He stated next week discuss and vote.
- R. **Ordinance: Amend Title 16 Chapter 1: 16-112.** Mayor Johnson stated this is about sidewalks. Ms. Reed informed items strikeout are the only items to change. Ms. Lisa Walker asked if this would cover bird scooters. Chief Walker stated this would cover those.
- S. **Ordinance: Amending IT Policy/Traffic School Fees – Removed from Agenda**
- T. **Resolution: Abandon portion of Old Hydes Ferry Pike.** Chief Walker stated a notice has been sent to land owners. Ms. Reed stated the notice requires landowners to respond by next Tuesday. Chief Walker informed the hotel will need the abandon right way of the city, one lane out to red light and leave one lane open to red light if abandon at least half of it. He also stated Ms. Jennifer Noe may ask for a cul-de-sac so they can turn around, it is critical they get half of it so hotel can meet their setbacks.

SURPLUS PROPERTY NOMINATIONS

- A. **Misc. Police Department Listing – light bars, screens, gun racks, mounts, & siren box.** Chief Coulon informed this is for old equipment to surplus and sale.

EXPENDITURE REQUESTS:

None.

OTHER BUSINESS

- A. **Lee Property.** Mayor Johnson informed council all are invited to the Free Will Baptist Church on November 12th to discuss the Lee property.
- B. **Resignation.** Mayor Johnson stated at the conclusion of the Budget meeting on November 20, 2018 he will be resigning due to upcoming surgery and family commitments. Vice Mayor Steve Allen will be the new Mayor.

ADJOURNMENT

A motion made by Mr. Daniel Anderson, seconded by Mr. Roger Jackson to adjourn. Motion passed unanimously by voice vote. Meeting adjourned at 6:41 p.m.



RICHARD JOHNSON, MAYOR



KELLIE REED, CITY RECORDER