

TOWN OF ASHLAND CITY WORKSHOP MEETING MINUTES
February 5, 2019
6:00 PM at Ashland City Municipal Building
101 Court Street, Ashland City, Tennessee

CALL TO ORDER at 6:00 PM by Mayor Allen.

ROLL CALL

Present: Mayor Steve Allen, Vice Mayor Daniel Anderson, Ms. Lisa Walker, Ms. Alwilda Binkley, Mr. Tim Adkins and Mr. Chris Kerrigan

Absent: Mr. Roger Jackson.

CONSIDERATION OF AGENDA

A motion made by Ms. Lisa Walker, seconded by Mr. Tim Adkins to approve the February agenda as typed. Motion passed unanimously by voice vote.

CONSIDERATION OF MINUTES

A motion made by Mr. Tim Adkins, seconded by Mr. Chris Kerrigan to approve the January minutes as typed. Motion passed unanimously by voice vote.

REPORTS

A. Department Heads.

- a. **Fire, Codes and Life Safety Department.** Chief Walker stated the first fatality in 45 years happened on Fairview Circle; he was 45 years old and overcome by smoke. He further stated police arrived on the scene first where three police officers were hurt trying to rescue the individual, fire arrived, pulled individual out and performed CPR, the individual passed away at the hospital. Chief further informed of a new recruit class for fire and getting going on their training. He stated in codes Popeye's has started construction, there will be a new Cricket Phone Place and Sassey's Sweet Shop is extending their business.
- b. **Police Department.** Chief Coulon stated the three police officers hurt in the fire are fine. He informed of an individual found deceased in the middle of Marable Street last night. He stated everything else is going well.
- c. **Court Department.** Ms. Anita Justice stated business as usual.
- d. **Senior.** Ms. Melissa Womack stated things at senior center are going good. She informed there would be an event committee meeting on Thursday, 4:30 p.m. at the Senior Center.
- e. **Parks.** Mr. Scott Sampson presented final renderings for color of playground at Riverbluff Park; colors will be red, blue and butterscotch. He stated he could present prices of shredded rubber mulch next month; new equipment will be in the ground in 2 to 3 months along with two dog stations containing plastic bags for cleanup and new swings will be place in Johns Park on February 13th. He further stated a CEC bridge engineer is looking at the bridges on the Bicentennial Trail.
- f. **Water and Streets Department.** Mr. Clint Biggers stated they are working on water leaks on Forrest Street, Fire Hall on Petway and Jared extended corners on the steps in the courtroom. Ms. Lisa Walker questioned the time red lights started blinking at night. Mr. Biggers replied Jared worked on the lights and they now start working at 5 am in the mornings but he unsure of the time at night. Ms. Walker stated they should start blinking at 9 pm but they start at 8 pm. Mr. Biggers stated he would have Jared check on the timing of the red lights. Ms. Alwilda Binkley questioned the pipeline laid from the fairgrounds up the hill tearing up the payment. Mr. Biggers stated the roads would be correctly repaired and paved.
- g. **Recorder –** Ms. Reed stated they have been working on year-end reporting and getting ready for next year's budget.

OLD BUSINESS

- A. **Ordinance: Update Title 18: Chapter 4 –** Ms. Reed read the ordinance and stated this is the second reading. Mr. Biggers stated this would be for backflows.

NEW BUSINESS

- A. **Triathlon Proposal Agreement.** Mayor Allen asked if Joe would like to speak about the triathlon. Mr. Joe stated he attended a conference this past weekend that will help him to start bidding on champion and more prestige events. Ms. Walker requested EMS and Sheriff be removed from the agreement as to they are not part of the city. Chief Coulon stated the need to budget for the event. Chief Walker stated the event counts as a training event there they do not bill for the fire staff who help with the Triathlon. Mr. Adkins questioned trail construction progress and the possibility of completion by 2020. Ms. Reed stated extra funds received due to census numbers could help fund the trail work. Mayor Allen stated next week council would vote to grant or deny. Ms. Binkley requested a breakdown of expenses. Mr. Joe stated basic expenses with city would be permits and police. Mr. Adkins questioned budget for signage. Ms. Reed stated she would talk to Ms. Jennifer Noe about waving the beer fee. Mr. Anderson questioned the city advertising. Mr. Joe stated advertise locally and he will be a resource for that.
- B. **I Am Responding Agreement.** Chief Walker stated this is a staffing software where they can go online and see who is available at home, allows texting, app on phone, same agreement as last 7 years. Ms. Walker stated the need to change Chief Walkers name on the agreement.
- C. **Cook's Pest Control Agreements.** Kellie informed of Cook's 2007 agreement, they sprayed offices every 3 months and those chemicals are no longer available due to EPA standards; therefore, the new chemicals only last about 30 days. She stated the new contract will increase the frequency of visits, cost per visit decreased but overall cost will increase. She stated there is an additional estimate for brown recluse spiders. Ms. Binkley questioned where the brown recluse spiders are located. Ms. Reed stated the quote in the packet is for the Senior Center and she is waiting on a quote for city hall.
- D. **Data Card Renewal Agreement.** Ms. Reed stated this is the annual agreement for the machine that Ms. Denise Biggs uses to print employee cards. She also informed that Mr. Derek Noe is in charge of activating the cards.
- E. **Resolution: Authorization for IIMC Conference Grant Application.** Ms. Reed stated this conference allows for hours needed for certification and is an approval to apply for a grant for the cost of the conference.
- F. **Ordinance: Amending Zoning Ordinance: Maximum Height.** Chief Walker stated zoning that allows more than two stories currently states max 3 stories or 35 feet. He informed the planning committee discussed the ordinance and are in favor of changing to four stories with no maximum height. He stated most builders have a 10ft max per floor; the fire department has a truck with a 114-foot ladder so height is not an issue. Mayor Allen inquired as to how many floors for the hotel. Chief stated four stories and the new apartments would be four stories.
- G. **Ordinance: Magnolia Springs- Rezone Request 1203 & 1211 Old Hyde's Ferry Pike: C-2 and R-2 to C-2.** Chief Walker stated this is the old Bill's Catfish 6-acre lot with house beside it, and for tax purposes the restaurant and one acre is zoned C-2, the rest is zoned R-2. He informed the new owner purchased it for a wedding venue and plans to add new building and turn the house into an office so the entire property will need be commercially zoned as C-2.
- H. **Ordinance: Reigle Homes- Rezone Request 9 Parcels on Arbor Loop: R-3 to R-3 PUD.** Mr. Ashton Hutchens, an engineer with Regal Homes, stepped forward to request a change from R3 to R3 PUD. He stated by combining all to one it will allow for denser building; however, these will not be tall and skinny house as the homes in this development will be 28x28. He stated the contractor had a fire hydrant flow test with Chief Walker and the test was sufficient with the plans submitted. Ms. Walker questioned parking in front. Mr. Hutchens stated three bedroom homes would have three parking spaces; there will be eight additional parking spots as well as a dumpster wall. Ms. Walker questioned the road end. Chief Walker stated if houses go to the end, Regal Homes would have to bring the road up to city specifications. Ms. Reed stated this is for first reading at council next week.
- I. **Ordinance: Budget Amendment.** Ms. Reed instructed council to look at the second page to know current status of legal fees paid out. She further stated the acquisition of land for Murff property is included as a place holder, but can be removed if no decision is made.
- J. **Cheatham County Cruise-in Discussion.** Ms. Reed stated Ms. Sandra Gregory would be at council next week to discuss the city waiving the event permit fees and the need to get insurance. She also informed the events would begin in May and end in October, the first Friday of every month. Mr. Scott Sampson stated the event permit fee is \$25 for each event. Ms. Reed stated the she will need to discuss the insurance issue with Ms. Jennifer Noe because does not think that we can waive that portion. After much discussion as to the need for permits, scheduling conflicts, preparation of fire and police for the number of expected attendance, public safety in general, it was determined there is a need for more information on other events not purchasing an event permit.
- K. **City Hall Discussion.** Ms. Reed stated Murff property is for sell. Mayor Allen questioned price to purchase the land, sell city hall for \$650,000, survey and proposal for tree removal. Ms. Binkley

questioned size of the lot and need to cut the trees. Ms. Reed stated property is 2.82 acres and .84 acres. Mr. Mayor informed of some other properties that Patty Kennedy has for sale. Mr. Adkins questioned if the architect looked at the property. Mayor Allen stated yes and he loved it. Ms. Binkley inquired if he would suggest building city hall on one property and fire hall on the other and she suggested building more than one story with court downstairs and offices upstairs. Chief Walker answered yes to fire hall on one lot and city hall on the other in order to have room to grow. He also stated courtroom would need to be twice as big. Ms. Reed expressed the need for a drive through for city hall payments.

- L. **School Board Contract Discussion.** Ms. Reed stated the school board rejected the contract as submitted; Ms. Noe will be here to speak on the changes next week. She also stated an invitation given for the school board to attend the next council meeting, the school board wants to place all liability on city. Ms. Walker stated the school board owns the land.

SURPLUS PROPERTY NOMINATIONS

- a. **2008 Ford Expedition.** Chief Walker would like council to vote to allow a trade with Cheatham County EMS. He stated the vehicle needs about \$2,000 of work and the front seat is broken. He informed EMS would like to trade for two air packs worth \$4200 a piece that they plan to surplus.

EXPENDITURE REQUESTS:

- a. **Mini Excavator.** Mr. Biggers stated he had a new backhoe in the budget but water and sewer currently have a mini excavator and like it more than the big backhoe and would therefore like to request purchasing a mini excavator instead.

OTHER BUSINESS

- a. **Elected Officials Conference.** Ms. Lisa Walker stated the Elected Officials Academy was very beneficial, and items discussed included a mission statement, a retreat of department heads with elected officials, and social media due to the sunshine law. Mayor Allen stated budget meeting discuss places and cost. Ms. Walker stated the lawyer for MTAS, Elisha Hodges was great. Mayor Allen suggested one speaker and the remainder of the time spent working together on issues.
- b. **Citizens Request.** Ms. Alwilda Binkley informed of two citizens who would like council to approve an in memory of Dr. Baldwin. She also stated citizens would like the street in front of Baptist Church be made into a one-way street. Mr. Anderson stated it was one way at one time.
- c. **Boat Tour.** Mr. Mayor stated he and Chief Walker took a tour of Caymas Boats where they hope to begin production by end of month, also they will be adding more to the building in the near future and starting office construction. Chief Walker stated they would be getting back to bass boats soon.
- d. **TML Meeting.** Ms. Walker reminded council and Ms. Reed of TML meeting in March.

ADJOURNMENT

A motion made by Mr. Daniel Anderson, seconded by Ms. Lisa Walker to adjourn. Motion passed unanimously by voice vote. Meeting adjourned at 7:17 p.m.


STEVE ALLEN, MAYOR


KELLIE REED, CITY RECORDER