

**TOWN OF ASHLAND WORKSHOP MEETING MINUTES**  
**December 4, 2018**  
**6:00 PM at Ashland City Municipal Building**  
**101 Court Street, Ashland City, Tennessee**

**CALL TO ORDER** at 7:27 PM by Mayor Johnson.

**ROLL CALL**

Present: Mayor Steve Allen, Vice-Mayor Daniel Anderson, Ms. Lisa Walker, Mr. Roger Jackson, Ms. Alwilda Binkley, Mr. Chris Kerrigan, and Mr. Tim Adkins.

**ABSENT**

None.

**CONSIDERATION OF AGENDA**

Mayor Allen requested changes to the agenda: adding Playground Discussion, adding U.S Geological Survey Agreement, and removing Resolution: Hazard Mitigation Grant Program. A motion was made by Anderson, seconded by Jackson to approve the December agenda with the requested changes. Motion passed unanimously by voice vote.

**CONSIDERATION OF MINUTES**

A motion made by Jackson, seconded by Anderson to approve the November minutes as typed. Motion passed unanimously by voice vote.

**REPORTS**

**A. Department Heads.**

- a. **Fire, Codes and Life Safety Department.** Chief Walker stated the Fire department is running smoothly with above average of calls for the month. Furthermore, on the Code side it is extremely busy with commercial properties. Mr. Jackson questioned the approval date of 20 homes between Skyview Drive and Annette Drive. Chief Walker stated it was approved in planning meeting and there was no rezoning for this project. Mr. Adkins requested an updated report from the planning meeting. Chief Walker stated he will have a total of all residential homes on the report. Vice Mayor Anderson asked with growth if this will require more staffing needs for the Fire Department and all other departments. Chief Walker replied that Fire Department applied for a grant to hire three new employees. He stated that he would like three fulltime employees for each shift.
- b. **Police Department.** Chief Coulon stated that everything is running smoothly and thankful that Ashland City doesn't have the crime of other surrounding counties. Further, our city does have a traffic problem. Mayor Allen commended the police department for their organizing the parade. Chief Coulon stated that the reserve officers are not paid but will requested next budget year for some compensation for the reserve officers.
- c. **Court Department.** Ms. Justice reported everything is business as usual.
- d. **Parks Department.** Mayor Allen asked if the Christmas display for River Bluff park is in bad shape. Mr. Sampson replied that Christmas decorations are in bad shape and the decorations were purchased used.
- e. **Senior Center.** Ms. Womack stated the Senior Center is currently servicing 1088 members and 136 senior citizens a day. Furthermore, in the next budget year there will be a request for a full time employee due to the events committee duties taking up extra time.
- f. **Water and Streets Department.** Mr. Biggers reported street department is cleaning the ditches and changing out banners. The water department, fixed 4" line on Highway 49 which the guys had to hand dig due to cable on top of the water line. Furthermore, Piedmont has closed Fairground Road and they will be handling the closures.
- g. **Mayor's Assistant** – Mrs. Cannon reported the Christmas dinner is December 13<sup>th</sup> at 6pm, trophies will be handed out next council meeting to the parade winners, and public hearing

will be held on December 20<sup>th</sup> at 9AM for Community Development Block Grant.

- h. **Recorder Office-** Ms. Reed reported they are working on year end procedures and getting ready for the required reporting.

#### OLD BUSINESS

- A. **Ordinance: Amend Title 2 by adding Chapter 2.** Ms. Reed stated this will amend a prior ordinance and place IT policy in the code and adding additional \$5 to traffic school fees.
- B. **Ordinance: Amend Title 6 Chapter 2: 6-203.** Ms. Reed stated this ordinance is for second and final reading to take out verbiage within the code.
- C. **Ordinance: Amend Title 8 Chapter 2: 8-203 & 8-205.** Ms. Reed stated this is set for second and final reading to change hours for sale of beer on Sundays from 12PM to 10AM.
- D. **Ordinance: Amend Title 16 Chapter 1: 16-112.** Ms. Reed stated this ordinance is for second and final reading on adding verbiage stating "placing any motorized vehicles across or upon any sidewalks".

#### NEW BUSINESS

- A. **Drug Free Workplace Renewal Application.** Ms. Cannon stated this is an annual contract for our city on new employment and random drug testing.
- B. **Parks Vehicle Purchase Request Discussion.** Ms. Reed stated in the packet there is a projection for the parks budget, the projection; shows several line items in which money can be transferred which will be enough to purchase one vehicle pending council approval. Mr. Sampson stated the state contract cost for the vehicle is \$27,000.
- C. **City Hall Appraisal Discussion.** Mr. Jackson stated the appraisal says city hall is worth \$650,000. Mayor Allen stated Joshua Wright has been looking at the Tucker Empson building and will keep the council informed about his progress. Ms. Binkley asked if the Fire Department will move down there as well. Chief Walker answered no due to the trucks not having enough room.
- D. **Playground Discussion.** Mr. Sampson stated the cost for the new playground equipment for River Bluff park would cost around \$80,000 and the cost for surfacing \$14-\$20 square foot. Further, he suggested doing the project in phases.
- E. **U.S. Geological Survey Agreement.** Chief Walker stated this is yearly agreement for river gage, the money was already budgeted for this agreement.

#### OTHER BUSINESS

- Ms. Reed stated Chief Coulon has three surplus forms ready for next meeting.
- Ms. Binkley invited everyone to the open house on Saturday 1-4 at Leland Station.

#### ADJOURNMENT

A motion made by Vice Mayor Anderson, seconded by Mr. Jackson to adjourn. Motion passed unanimously by voice vote. Meeting adjourned at 7:58 p.m.

  
STEVE ALLEN, MAYOR

  
KELLIE REED, CITY RECORDER