



**TOWN OF ASHLAND CITY**  
**Regularly Scheduled Workshop Meeting**  
**August 01, 2023, 6:00 PM**  
**Minutes**

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**CALL TO ORDER**

Mayor Smith called the meeting to order at 6:00 p.m.

**ROLL CALL**

PRESENT

Mayor JT Smith

Vice Mayor Gerald Greer

Councilman Tim Adkins

Councilman Chris Kerrigan

Councilman Michael Smith

Councilman Kevin Thompson

Councilman Tony Young

**APPROVAL OF AGENDA**

A motion was made by Vice Mayor Greer, Seconded by Councilman Kerrigan, to approve the agenda with changes. All approved by voice vote.

**APPROVAL OF MINUTES**

1. July 11, 2023 Workshop Meeting Minutes

A motion was made by Councilman Kerrigan, Seconded by Councilman Smith, to approve the July 11, 2023, Workshop Meeting Minutes. All approved by voice vote.

**PUBLIC FORUM**

None.

**REPORTS**

2. Attorney  
Ms. Noe gave a legal update.
3. Josh Wright Project Update  
Mr. Wright gave an update on all projects.
4. Codes Department  
Mr. Nicholson gave a codes update.
5. Court Department  
Ms. Hollingsworth gave a court update.
6. Finance Department  
Ms. Bowman gave a finance update.
7. Fire Department  
Deputy Chief Noe gave a fire update.
8. Human Resources  
Ms. Black gave a human resources update.
9. Parks Department  
Mr. Clark gave a parks update.
10. Police Department  
Chief Ray gave a police update.
11. Public Utilities/Works  
Mr. Biggers gave a public works update.
12. Senior Department  
Ms. Batts gave a senior update.

## **OLD BUSINESS**

13. Ordinance: Fiscal Year 2023 - 2024 Budget Amendment #1  
Ms. Bowman discussed the need for an amendment since the GIS contract was approved.
14. Ordinance: Rezone Request: 109 Elizabeth Street  
Mr. Nicholson discussed the reason the rezone request must go for another vote.
15. Ordinance: All Construction Site Maintenance and Sanitation  
Mr. Nicholson discussed the need for this ordinance.
16. Ordinance: Design Review Manual  
Mr. Nicholson discussed the need for this manual.
17. Ordinance: City Administrator Job Description  
The city attorney and some of council discussed the city administration job description.
18. Beautification Project - Amanda Bell  
Vice Mayor Greer informed that this will be discussed at the September workshop meeting.
19. Parks Board  
Councilman Smith requested to remove this from the agenda.
20. Public Forum Discussion  
City Attorney and Council discussed the need for changes including responses.
21. Facebook Page Discussion  
Councilman Smith discussed the need for a parks board event page.

## **NEW BUSINESS**

22. ADA 2019 Plan Review  
Mr. Nicholson gave an overview of the 2019 ADA plan submitted to the state.
23. iWorQ GIS Contract  
Mr. Nicholson discussed the contract.
24. Mid-Cumberland Contract  
Ms. Batts discussed the contract.
25. GNRC - VCIF, Formula Based Grant (Police)  
Chief Ray discussed the grant.
26. GNRC 33501-2325409 Law Enforcement Grant  
Chief Ray discussed the grant.
27. Halloween Event Discussion  
Mr. Clark discussed planned activities for Halloween.
28. TDEC Water Report/Findings Discussion  
Mr. Billy Harris discussed the audit (yearly for water, every three years for sewer) findings, and how they are handled. The council would like a copy of the initial letter and written documentation of corrected violations from the state.
29. City Recorder Discussion  
The council would like to interview at the September Workshop Meeting.

## **SURPLUS PROPERTY NOMINATIONS**

### **EXPENDITURE REQUESTS**

### **OTHER**

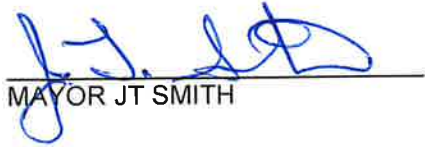
30. Fire Station 1 Monitoring Agreement  
Deputy Chief Noe discussed the agreement for monitoring the new Fire Station.

Vice Mayor Greer would like to review the resolution that involves Workforce Essentials collecting applications. He would like the applications for the City Administrator position to only go to the City Council.

Ms. Bowman requested the strategic planning meeting be held during the November workshop meeting to discuss what we have accomplished, our 1-year need, 2-year need, and our 5-year goal.

**ADJOURNMENT**

A motion was made by Councilman Kerrigan, Seconded by Councilman Smith, to adjourn the meeting. All approved by voice vote and the meeting adjourned at 7:19 p.m.



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MAYOR JT SMITH



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INTERIM CITY RECORDER